

8th April 2020

Dear Applicant

APPOINTMENT OF CHIEF FINANCE AND STATUTORY SECTION 151 OFFICER

Thank you for your interest in the role of Chief Finance and Statutory Section 151 Officer for the Office of the Police and Crime Commissioner for Avon and Somerset. I am looking to appoint an experienced Chief Finance and Statutory Section 151 Officer for 18 months to ensure that the Office of the Police and Crime Commissioner is effective in carrying out its duties and to be instrumental in the delivery of my Police and Crime Plan.

This opportunity has arisen following the postponement of the 2020 Police and Crime Commissioner elections which were due to be held in May and my decision to agree to extend my term to cover this further year in office. My current Chief Finance Officer stepped up to cover the Chief Executive Officer role on an Interim basis when the previous role holder resigned at the start of the year and will continue in the Interim Chief Executive Officer role for the next 18 months during this extension of office. This has created a vacancy within my Senior Leadership Team for a Chief Finance Officer.

The Chief Finance and Statutory Section 151 Officer is a senior role and will work closely with me and my Chief Executive Officer to manage complex budgets, oversee treasury functions, plan capital expenditure, as well as oversee audit and annual accounts. The successful applicant will also work closely with the Constabulary to scrutinise their management of funds delegated to them.

I am seeking someone who has experience of consistent achievement at senior management level, ideally within a public sector organisation. You will be a strategic leader with proven experience of building effective relationships with partners and stakeholders. You will be a strong communicator, a financial planner and problem solver with strong relevant experience.

If you feel that you meet the essential criteria for the role and can support me in delivering my vision to keep Avon and Somerset safe and I would very much like to hear from you.

Please allow me to draw your attention to the appointment timetable and your availability for the key dates and a start date as soon as possible.

I hope you find this information pack helpful in understanding the nature of the role we are looking to fill.

Thank you for your interest and I look forward to receiving your application.

Kind regards



Sue Mountstevens
Police and Crime Commissioner
for Avon and Somerset